### logo

**YSGOL Y WAUN**

**PROSPECTUS**

**September 2021**

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| [Flintshire County Council old](http://img1.wikia.nocookie.net/__cb20130816153718/logopedia/images/e/e5/Flintshire_County_Council_old.svg) | Headteacher  Mrs Louise Ankers  Chair of Governors  Mr Trevor Payne  Ysgol y Waun  Y Waen  Gwernaffield  Flintshire  CH7 5DP  01352 740362  [ywmail@hwbcymru.net](mailto:ywmail@ywaun-pri.flintshire.sch.uk) | logo |
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| leonardo_0 | Investors in People |
|  | **www.ysgolywaun.wales** | Governors%20Wales%20logo |
| **Ysgol y Waun Mission Statement**  To provide a safe, happy, caring and purposeful environment at the centre of our village community.  To work in partnership with parents, governors and the wider community in order to enhance the learning and personal development of all members of our school so that they achieve their full potential.  To promote diligence, truth, honesty and self-discipline and to respect differences and celebrate success. | | |

Dear Parents and Guardians

Welcome to Ysgol y Waun

If this is your first introduction to Ysgol y Waun, may I wish you and your child a very warm welcome. This prospectus has been prepared to give you a brief insight into our school life and I hope you find the information useful.

During the years before your child starts school you will have spent more time with them than anyone else. You will have talked, shown them how to do things, answered questions and stimulated an interest in their world. You are your child’s first teacher. Now your child is about to start/move school and choosing a school is one of the most important decisions you will have to make. Choosing the right school for your child is vitally important. Parents want an excellent education for their children but they also want them to be happy and feel safe and secure.

At Ysgol y Waun we believe we can offer these things. We pride ourselves on the broad, balanced and full education we provide and the high standards of teaching and learning are a credit to the hard work of both staff and children. Equally, we are also proud of the atmosphere of friendliness and co-operation which is always evident. We believe that extra curricular visits and opportunities enhance the formal aspects of our children’s learning. The staff enjoy taking children out of school because they are proud of them. Staff are dedicated to achieving the highest standard for every child, within the Foundation Phase Framework and the National Curriculum. Your child’s work will be planned at a level to suit his or her needs.

Many visitors to our school comment on the warm welcome they receive and the politeness of our children. We value our children and believe that their time in school should be rewarding and fulfilling. The individuality of each child is precious and each is encouraged to be the best he or she can, socially, morally and academically. This is achieved by ensuring a true partnership between teachers, parents and children. The school belongs to all of us. Should you choose to send your child to Ysgol y Waun, I am confident you will have made the right decision.

February 2018 saw Ysgol y Waun federate with Gwernymynydd CP School. Children were consulted on this process and voted for the name. The Hafod Federation was a clear winner. This has been a very exciting time, which we have carefully monitored and taken our time when making decisions. Federation keeps individual schools in their own community, with their own name, uniform, planning, budget ….. however, there are so many positive outcomes which the schools share. The leadership team and Governors work closely across the two schools, identifying good practice and developing this across the federation. Additional opportunities include visits, sports events, enhanced opportunities, sharing of resources, training and expertise.

We value the contribution you make to your child’s education and wish to work in partnership with you. You are always welcome to come into school and talk about any aspect of your child’s progress. We look forward to sharing with you the achievements of your child in school. If you have any queries or concerns, please contact me at any time.

Yours sincerely,

*L K Ankers*

L K Ankers

Head teacher

### The Hafod Federation Vision

Confident, Independent Minds

**The Hafod Federation Mission**

Creating inspirational learning together

**The Hafod Federation Values**

**H**appiness

**A**mbitious

**F**ulfilment

**O**pportunities

**D**etermination

### This booklet is designed to give you all the relevant information you may need whilst your child is at Ysgol Y Waun, Gwernaffield.

If, at any time, you wish to discuss any aspect of school life, please do not hesitate to contact the Head teacher at the school, in person, in writing or by telephone on 01352 740362.

### Staff

Head teacher Mrs L Ankers (works across the federation)

Deputy Head teacher Mrs A Taylor

Class Teacher Mr R Lloyd

Class Teacher Miss H Smith

Class Teacher Miss H Docking

Class Teacher Mrs R Chesters

Mrs M Newton

HLTA Mrs L Bull (Higher Level Teaching Assistant)

Classroom Assistant Mrs S Hayes

Mrs L Jones

Miss A Gudger

Miss A Davies

Secretary Mrs L Jones

Caretaker Mr P Roberts

Cleaner Mrs E Thomas

Kitchen Staff Miss P Hughes

Mid-day Supervisors Miss A Davies

Miss A Gudger

Miss A Bletcher

Breakfast Initiative Miss A Bletcher

Supervisors Miss S Edwards

School Nurse Mrs T Axon

Education Welfare Officer Mrs A Hargreaves

**Governing Body**

The Governing Body represents the Hafod Federation. It comprises of 18 members, made up from representatives of the Gwernymynydd, Gwernaffield and Pantymwyn community, and all working together to achieve the very best for the schools, pupils, staff and community. Each Governor serves a four year term of office. They are extremely supportive while also challenging for the benefit of our pupils.

An Annual Report for Parents is produced each year in the Autumn term and a meeting is held following this where parents are invited to attend and discuss the report and actions of the school.

The Body is made up of:

4 parent governors (2 from each school)

4 Local Authority governors (2 from each school)

2 teacher governors (1 from each school)

2 staff governors (1 from each school)

4 community governors (2 from each school)

1 minor authority governor

1 head teacher governor

We also have 1 co-opted governor

The Present Governing Body are :

Mrs Adele Davies Cooke (Cllr) Local Authority

Vacancy Local Authority

Mr Trevor Payne Local Authority – Chair

Vacancy Local Authority

Vacancy Minor Authority

Mrs Sian Parry Community Governor

Mrs Nicola Williams Community Governor

Mrs Kim Brookes Community Governor

Vacancy Community Governor

Mrs Rachel Foley Parent Governor

Mrs Emma Williams Parent Governor

Mrs Nicola Haigh Parent Governor

Mr James Appleton Parent Governor – Vice Chair

Mr Richard Lloyd Teacher Governor

Mr Dafydd Johnson Teacher Governor

Mrs Sian Hayes Staff Governor

Ms Rhiannon Denman Staff Governor

Mrs Louise Ankers Head teacher

Vacancy Co-opted Governor

Mrs Kay Roberts Clerk to the Governors

Our Governors are regularly seen in and around gaining first hand experience of school life. They attend school and PTA functions and are active in school improvement. The achievement of gaining the Governor Quality Mark recognises the commitment and hard work they show towards their role. Annual Governor Days successfully show the daily operations of school life, providing opportunities to participate in lessons, lunch times, outdoor sessions and working with small groups of children.

Governors are involved in staff reviews and discuss school and pupil targets regularly.

### Our School

Ysgol y Waun is a designated Community School situated in the village of Gwernaffield, near the market town of Mold.

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| The school was built in 1973 and remodelled in 1995. In addition to the classrooms, the accommodation comprises: | IMG_0180 |

* A large practical teaching area in the FP (Foundation Phase = 3 to 7 year olds)
* A large practical teaching area in the KS2 (Key Stage 2 = 7 to 11 year olds) department
* A large hall with apparatus for physical education. It is also used for drama, music, dance, school productions and assemblies
* A well stocked library/stage area
* A ‘rainbow room’ for small group work
* A community centre which is used for Playgroup, Playgroup +, After school club and group activities
* Outside facilities include separate Foundation Phase and Key Stage 2 playgrounds, extensive playing fields and a Forest School Site.
* Toilets for staff, visitors and pupils.

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### Organisation

At present, Ysgol y Waun has children of FP and KS2 age, along with part-time Nursery provision. We have approximately 100 pupils. Our school admission number is 15 per year group and by teaching in mixed ages classes our teaching groups remain below 30.

Pupils are admitted to the Nursery in the school year in which they attain their fourth birthday. The Nursery provision extends to five mornings per week.

Pupils are taught using a variety of teaching styles and groupings. The medium of instruction is English, but all pupils study Welsh and it is a priority of ours to see the Welsh ethos pervade all aspects of school life.

Excluding assemblies and registration, the teaching time in Foundation Phase is twenty-one and a half hours per week and in Key Stage 2 it is twenty-three and a half hours.

### Our Aims

The staff at Ysgol y Waun aim to

* provide a safe, happy, caring and purposeful environment at the centre of our village community.
* work in partnership with parents, governors and the wider community in order to enhance the learning and personal development of all members of our school so that they achieve their full potential.
* promote diligence, truth, honesty and self-discipline and to respect differences and celebrate success.

Our motto is ‘Dim ond y gorau’ which we use throughout the school in all the work that we do, ‘Nothing but the best’ is referred to in all classes as pupils and staff approach work.



From the onset, children are encouraged to behave as readers, writers and mathematicians. High priority is given to children adopting a positive attitude towards learning and this is encouraged by teachers demonstrating that each individual task has value. As children progress through the school, basic concepts and skills are reinforced and extended and children are brought to an understanding that effort is needed to produce work of a higher quality.

### Term Dates and Opening Times

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| **Autumn Term 2021** | | | |
| School Opens | | Wednesday | 1st September 2021 |
| School Closes (half term) | | Friday | 22nd October 2021 |
| School Opens | | Monday | 1st November 2021 |
| School Closes | | Wednesday | 22nd December 2021 |
| **Spring Term 2022** | | | |
| School Opens | | Wednesday | 6th January 2022 |
| School Closes (half term) | | Friday | 18th February 2022 |
| School Opens | | Monday | 28th February 2022 |
| School Closes | | Friday | 8th April 2022 |
| **Summer Term 2022** | | | |
| School Opens | Monday | | 25th April 2022 |
| School Closes (half term) | Friday | | 27th May 2022 |
| School Opens | Monday | | 6th June 2022 |
| School Closes | Wednesday | | 20th July 2022 |

**Please note: The school is closed to children for six staff training days during the school year.**

**These are 1st September 2021, 22nd October 2021, 22 December 2021, 25th April 2022, 6th June 2022 and 20th July 2022**

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|  | Foundation Phase | Key Stage Two |
| School doors opened – staff on duty | 8.40 am | 8.40 am |
| School starts | 8.55 am | 8.55 am |
| Morning break | 10.25 – 10.40 am | 10.25 – 10.40 am |
| Lunch break | 12.00 – 1.00 pm | 12.00 – 1.00 pm |
| End of school | 3.00 pm | 3.15 pm |

Staff will be available on the FP and KS2 yards from 8.40 am, children who have attended breakfast club will go out onto the school yards at this time. Pupils are allowed to arrive from this time and socialise with their friends until the bell is rung at 8.50 am for them to line up and be taken into school for the 8.55 am start.

Nursery pupils are to arrive by 8.50 am and are dismissed at 11.30am.

It is extremely important that all children arrive on time to start school promptly. All lateness is recorded and monitored.

**In the interest of** **safety,** no child should arrivein school **before 8:40 am,** at which time there will be a teacher on duty. When the weather is inclement, children will be brought into school at 8:40am. The exception to this is where pupils are registered at the Breakfast Club.

##### Absences

Regular attendance is vitally important for continuity. If your child is absent you can inform school either by telephone, email or send a note in with a sibling to the office on the first day to avoid unauthorised absences stating the reason for absence. Persistent absence will be reported to the Education Welfare Officer. If your child has to attend any appointment during school time, please inform the class-teacher in writing. If it is absolutely necessary to take a family holiday during term time please request a holiday form from the secretary. The maximum number of school days for which leave of absence can be granted is ten.

**Parking**

As with many schools, the parking situation outside when the school day begins and ends, can be problematic due to the number of cars. Parents are asked to be considerate towards others. The school visitors car park can be used in the morning for dropping children off, please can we ask that you reverse into the parking bays for safety. As the gates are closed during the day, when collecting children please park showing consideration to our neighbours, do not park over their driveways or blocking the school entrance.

**Early Entitlement, Admissions, Transfer to secondary schools**

**Admission procedures and transfers**

Mrs Ankers, Head teacher, welcomes any prospective parents to come and look around the school in the first instance, but the Local Authority procedures are outlined below.

**Early Entitlement**

A part time education place is available for every child the term after their 3rd birthday in Sunbeams Playgroup which meet five times a week in the Community centre attached to the school. Although this is a private group, Mrs Ankers and Miss Docking visit the setting regularly and nearly all their children move through to Ysgol y Waun for Nursery. We find the ‘onsite’ provision an excellent asset as starting school is not seen as a new step, more a side step as the children are already familiar with the building and some adults. Sunbeams are registered for the 30 hours free child care – they offer lunch time and afternoon care. If you require further information regarding Sunbeams please contact Rachel Foley directly or in writing via the school office.

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**Nursery admission**

A child becomes eligible for a place at a nursery class the September following their third birthday. Nursery education is not compulsory and parents have no right of appeal regarding nursery admissions under the School Standards and Framework Act 1998. Nursery schooling in all schools is provided on the basis of 5 x 2.5 hours per week for each child. At Ysgol y Waun we currently offer morning sessions only.

**Primary admission**

The Authority will admit a child to a maintained primary school at the beginning of the school year if the child has had their fourth birthday on or before August 31st of that calendar year. The authority has guidelines to follow and these can be obtained from the Flintshire County Council website. (www.flintshire.gov.uk)

**Midterm transfers**

These can be arranged through the school where the child will be going and forms for completion are available on the website [www.flintshire.gov.uk](http://www.flintshire.gov.uk) in the ‘school admissions’ area. The authority needs to be informed of any transfers prior to acceptance by the school.

**Transfer to secondary schools**

Children from Ysgol y Waun in the past years have transferred to The Alun School, Mold, Maes Garmon, Ruthin School and Argoed, Buckley. There are strong and successful transition links between Y Waun and The Alun where pupils complete various pieces of work during the spring and summer term which moves up with them in the September. Transition arrangements are made where children have the opportunity to visit the school on various occasions throughout Year 6 and meet staff. Some key staff come to Y Waun and deliver lessons in our setting during the summer term too. It is purely the choice of parents and children as to which school they choose and a place is allocated providing there is space at their choice of school. Other joint activities such as visits, quizzes and sports events aid a smooth passage from primary to secondary school.

**Provision for your child – School day, curriculum, enrichment opportunities, homework, school council**

### Early Risers Child care and Welsh Government Breakfast Initiative

Following the Welsh Government changes to breakfast provision we offer 30 minutes free breakfast club from 8.10 – 8.40 am. We offer breakfasts to all pupils in accordance with the Welsh Government guidelines where parents are able to send their children to school knowing that they will be safely supervised and given a healthy breakfast.

We operate a child care service from 7.40 – 8.10 am where children can be cared for prior to the free provision. The cost for this is £2 for the first child and £1 for a sibling per session. Children are to be signed in at the school hall from 7.40 am, breakfast is served from 8.00 – 8.25 am.

Admittance to either club is from 7.40 – 8.25 am, we do not admit children after 8.25 am as this does not allow children sufficient time to eat their food. The club is run by Miss Amy Bletcher and Miss Sophie Edwards, the food is prepared by Miss Paula Hughes.

### Mid-morning Snack

### Healthy snack of fruit is provided for all FP children at a cost of £1.00 per week, please send this in in a clearly labelled envelope on a Monday. KS2 have a tuck shop where they can purchase a piece of fruit for 20p. Key Stage 2 children can bring snack from home but this must be fruit or vegetable based.

**School Meals**

We provide excellent meals that encourage healthy eating. A weekly menu is displayed in each classroom and also on the notice board in the main foyer. Vegetarians can be catered for so please let us know if your child is a vegetarian. A school packed lunch or jacket potato is always available.

The County Treasurer requires payment, in advance, on **Monday** morning. Payment can be made by cheque and these should be made out to **Flintshire County Council**. Please send any monies into school in an envelope, clearly marked with the child’s name, class and amount enclosed.

##### Free School Meals

Forms for application of free school meals are available from the Housing Benefit Department, County Hall. After completion, these should be returned, ensuring that the correct documentation is enclosed, where appropriate. It is vitally important that the forms are completed and returned promptly as, during a lapse in entitlement, any school meals taken will need to be paid for.

##### Packed Lunches and Drinks

Children may, of course, bring their own packed lunches and drinks. These should be in suitable containers, minimising the risk of leaks. If your child requires a spoon, could you please ensure that one is provided. **No glass** please.

All children are encouraged to bring a water bottle to school which can be filled with cool, filtered water throughout the day.

**Busy Bodies After School Club**

Parents are able to book their children into our After School Club which is held in the Community Centre, attached to the school. Children are well supervised, given snacks and can access a variety of activities. Supervision can be provided until 5.30 pm. The prices range from £1 for the first 15 minutes (to allow FP pupils to attend for a short session while waiting for KS2 siblings) up to £10.00 for a full 3 hour session. The club is run daily by Mrs Sian Hayes, with support from Miss Paula Hughes. Mrs Louise Ankers is the Registered person. Further details are available from Sian Hayes on 07598 953253.

### Extra Curricular Activities

Extra curricular activities can vary depending on the expertise of the staff or the nature of outside agencies invited to the school. These activities take place after school and are restricted to pupils in the KS2 Department. Parents will be informed, by letter or via email, which activities their child may be invited to participate in.

Extra curricular activities may include:

* Football
* Rugby
* Netball
* Cooking
* Arts and Crafts
* Rounders
* Cross Country Running
* Athletics
* Dance
* Community Club

### The Curriculum

A child’s initial experiences of school will be of a child-centred environment where the emphasis is upon concrete experiences that enhance conceptual development. Much importance is placed upon social skills and children learn to co-operate with others in pairs, small groups and larger groups. From their earliest times in school, children will learn to use appropriate behaviour. At Ysgol y Waun we operate mainly a cross-curricular integrated approach to the curriculum where all children are given opportunities to develop, explore and practice skills and language associated with a whole variety of disciplines – these in turn contribute to all the areas of learning.

The curriculum review established a curriculum for the twenty-first century that meets the needs of individual learners whilst taking account of the broader needs of Wales. To help achieve this, the revised school curriculum aims to:

* focus on the learner
* ensure that appropriate skills development is woven throughout the curriculum
* offer reduced subject content with an increased focus on skills
* focus on continuity and progression 3-19, by building on the Foundation Phase and linking effectively with the 14-19 Learning Pathways programme
* be flexible
* support Government policy
* continue to deliver a distinctive curriculum that is appropriate for Wales.

During the Foundation Phase (3 – 7 year olds) the 7 areas of learning are: Language, Literacy and Communication, Mathematical Development, Knowledge and Understanding of the World, Creative Development, Physical Development, Personal Social Development Well Being and Cultural Diversity, and Welsh Language Development. From Year 1 the main building blocks of learning experiences are laid. The emphasis will be on developing essential skills of communication, literacy and numeracy. By providing a broad rich curriculum using an integrated approach, we aim to develop the children’s interests whilst also recognising their level of maturity. These are important years where children learn how to observe, listen, respond and develop not only as individuals but also as caring members of our community.

In KS2 (7-11 year olds) the essential skills of communication, literacy, numeracy and ICT are the central focus of our curriculum and evident in all subjects. The curriculum may take place through discrete subjects or within an integrated theme where it is meaningful and relevant. Children will be encouraged to develop self-confidence, independence in learning and higher order skills in a range of situations.

For the revised Curriculum (7 – 11 year olds) the subjects are as previously, but by removing some of the subject content it allows time for pupils to reinforce their basic skills of Literacy and Numeracy across all areas of their work and develop thinking skills enabling learners to plan their work, think creatively and critically and to reflect on their learning. The core subjects are English, Mathematics and Science with foundation subjects being Design and Technology, History, Geography, Welsh, Music, Physical Education, Art, Religious Education and Information and Communication Technology. Our Personal and Social Education policy ensures that the school is providing continuity and progression in respect of the pupils understanding of Personal, Social and Health related issues.

**English**

The overall aim of language in the school is to provide the children with the means by which they will become literate beings and confident enough to use the language proficiently. Our aims are based upon the children being actively involved in reading, writing and speaking and listening at all levels across the curriculum. They learn that through speaking and listening, relationships can be better explored.

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| Speaking and Listening We aim to:   * Enable children to understand the spoken word and to express themselves effectively in a variety of speaking and listening activities * Use speaking and listening as an active aid to learning * Offer a variety of speaking and listening experiences * Develop an awareness of the need and purpose of speaking and listening in all areas of the curriculum * Promote an awareness of the need and purpose of speaking and listening in all areas of the curriculum * Promote an awareness of audience and purpose * Develop positive attitudes to speaking and listening and to develop an appreciation that speaking and listening activities are highly regarded. |  |

#### Reading

Children are led to discover the pleasure of reading, as well as its necessity. Reading is first taught through a shared ‘reading together’ approach, which later leads children on to be more independent. All children are encouraged to take their reading books home on a regular basis. We welcome parent comments within the reading record book, this is a useful communication tool between ourselves. We subscribe to ‘First News’ which is a newspaper written for Primary aged children. Each week we receive multiple copies and various comprehension tasks which pupils access. The feedback from staff and pupils has been very positive in terms of engagement in a different genre, discussion in class based on up to date news and an increase on pupil understanding/comprehension of what they have read.

Each department has a variety of suitable reading materials, such as story, poetry and factual books, for the children to choose from. As well as each department having its own books, the school has a well-stocked library.

We aim to:

* Promote the enjoyment of reading
* Promote a love of books
* Use reading as an active aid to learning
* Help children to develop as competent and confident readers, both for the present and the future
* Promote an awareness that reading is a skill which can be developed and improved
* Offer all children a range of reading experiences
* Develop an awareness of the importance of reading in all areas of the curriculum
* Enrich and extend the language experience

##### Writing, Spelling and Handwriting

From the beginning, the children are made aware of written language within the environment. Each child’s writing skills are allowed to develop naturally and are refined as the child progresses through the school. Initially, content is considered of prime importance. In time, more emphasis is placed upon correct spelling, grammatical accuracy and precise punctuation.

We aim to:

* Enable children to convey their thoughts on paper in order to communicate eg through poetry, prose, reports, instructions, stories, songs, letters, invitations, recipes, etc
* Promote writing as an enjoyable and worthwhile pursuit
* Develop writing as a cross-curricular activity
* Develop a sense of pride in the completed piece of work
* Encourage all children to see themselves as writers.

### Mathematics

During FP, mathematics begins with a variety of situations in which the children are provided with practical experiences that encompass many counting, weighing and measuring concepts. During such play, they will learn and extend their mathematical language.

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| The children in KS2 are also given a variety of experiences which include practical activities, mental mathematics, work with calculators and computers. This extends across the curriculum. In September 2019 we are introducing all children to Inspire Maths. This is a highly recommended strategy which as a focus on practical maths. | j0290682 |

We aim to:

* Develop a positive attitude to mathematics and present it as an interesting subject which is a necessary life skill
* Provide an equal opportunity for all children in all aspects of the subjects
* Develop an understanding of the language of mathematics and an ability to communicate their knowledge
* Develop an ability to think clearly and logically with confidence, independence and flexibility of mind
* Encourage children to work to the best of their ability within this subject
* Develop an appreciation of numbers, space, pattern, sequence and shape, leading to an awareness of the creative and aesthetic qualities of mathematics
* Develop an awareness of mathematics in the world beyond the classroom
* Develop an understanding of mathematics through the process of investigation
* Develop mathematical skills and knowledge, accompanied by the quick recall of basic facts
* Develop persistence through sustained work.

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| Science Through science we hope to develop within each child an enquiring scientific mind, with a knowledge of self and the wider world, through opportunities for exploration, observation and investigation.  We aim to:   * Develop a positive attitude towards science as an interesting, exciting subject * Provide an equal opportunity for all children in all aspects of the subject * Develop an understanding of the language of science and an ability to communicate knowledge * Develop an ability to think clearly and logically with confidence, independence and flexibility of mind * Encourage children to work to the best of their ability in this subject * Develop the necessary knowledge, skills, techniques and attitudes necessary for successful scientific work * Develop an appreciation of the value of science and its effect upon our everyday lives and the world as a whole * Develop an understanding of science through the processes of investigation and the study of life and living processes, materials and their properties and physical processes.   School visits to Techniquest, Underwater Street and local farms bring science to life. We have also had visiting workshops for KS2 pupils. | j0429827 |

### Welsh

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| The teaching of Welsh as a second language is a statutory requirement and has dedicated time in the school timetable. It is taught as set lessons and through ‘everyday Welsh’. The use of Welsh as an incidental language in class through various activities helps the children to become more aware and develop their understanding of the language and build confidence in their use of it. We celebrate our Welsh culture with an annual St David’s Day celebration, in which all children participate and by taking part in a number of activities that cement this bilingual ethos. Year 1 and Year 2 pupils attend the annual Jambori with other Flintshire Schools to sing songs and enjoy the presentations in Welsh. | j0391812 |

### Physical Education

Physical Education is always one of the more popular subjects in the curriculum for the children and we hope to channel this enthusiasm in a positive way. Sport can be seen as a vital part in a child’s development through the teaching and fostering of skills, confidence, self esteem, team spirit and physical health. It is the aim of Ysgol y Waun to recognise the biological need for activity, which exists in all children and to understand that the child uses movement as a powerful and natural means of discovery and expression. We offer all KS2 children the opportunity to participate in outdoor pursuits at a residential centre. All children take part in physical lessons and parents provide a kit of black shorts and green t.shirt. Pumps may be worn inside and trainers can be brought for outdoor lessons. We feel strongly that children should be given the opportunity to participate in all types of sporting events and to aspire to represent the school. Children gain great enjoyment from this competitive aspect and the links fostered between other schools and pupils. During the academic year KS2 children are transported to Mold Alun swimming pool to receive instruction. Upper KS2 children have the opportunity to take part in cycling skills sessions where they are taught road safety and receive their cycling proficiency awards.

The school participates in netball, football, tennis, cross-country running, rugby, swimming and athletics competitions

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| Information Technology All children from Nursery to Year 6 have access to a number of computers. Each class also has access to Internet, hwb, electronic mail, mircosoft office and various primary school recommended programmes. SAM labs and Spheros are recent purchases to enhance our digital competency – training for these has come through the federation. | IMG_0166 |

### Design and Technology

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| Our aim is for children to become inventive in designing, followed by the actual creating of their design, the testing of its practicality and, finally, an evaluation of the end product.  Cookery club provides KS2 pupils with the opportunity to make a range of meals, giving additional focus on the skills of planning, preparing and evaluating. |  |

### Art and Music

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|  | It is our aim that, through these creative studies that also encompass language, literature and craft, children will develop their individual abilities and an appreciation of the work of others. In order for their confidence to grow, value will be given to the creativity of every child. We have recently held an ‘Art Exhibition’ where all pupils had their work displayed for parents to view. Artists in residence have been used throughout the school for various topics and work has been displayed at Theatr Clwyd and County Hall.  Once in the juniors, children have the opportunity to learn to play the violin– these children perform in assemblies and are invited to join the Flintshire Music Group. |  |

### History and Geography

Through their study of these subjects, we aim for the children to have a chronological awareness and an understanding of how people and events have shaped our past and continue to shape our future. They will study the locality as well as the wider world.

### Religious Education and Collective Worship

Religious studies are part of the curriculum for all children. Provision is broadly non-denominational, in line with Flintshire’s Standing Advisory Council on Religious Education. Pupils are involved in daily acts of worship, based on a moral or religious theme, including prayer. Our aim is to help children develop the attitudes necessary to become worthwhile citizens. This will come through the encouragement of tolerance, understanding and respect for others. Children will be made aware of the beliefs, stories and celebrations of Christianity and other world religions.

|  |  |
| --- | --- |
| All pupils participate in a daily act of collective worship. Our policy for collective worship is available for inspection. Parents are entitled to withdraw their child from Religious Studies as a whole, or any part of it. A request should be made in writing to the Headteacher. |  |

### Personal Social Education

Personal Social Education comprises all that we undertake to promote the personal and social development of our pupils. This includes all the planned learning experiences and opportunities that take place, not only in the classroom but also in other areas of school experience, which are features of the ethos and community life of the school. We access the Social, Emotional Aspects of Learning (SEAL) programme and use our own observations to plan for this to ensure it is tailored to our children. We see very positive outcomes in terms of pupils awareness of their well being and attitudes.

**Enrichment opportunities**

Musical instrument lessons, currently we offer violin lessons via Flintshire Peripatetic teachers to Key stage 2 pupils. Flintshire Council have an annual charge for these lessons of £132 paid at the start of the school year and a £25 yearly charge for the loan of an instrument. There is a weekly lesson of 20-30 minutes for each group.

It is felt strongly that many aspects of the National Curriculum can be reinforced and enhanced by getting out into the community, visiting exhibitions or having speakers into school. Fundraising by the PTA often subsidises the cost of transport. Recent visits include:

* Welsh jamboree
* Greenfield Valley Park
* Colomendy Day Activity

A residential visit is arranged for Year 5 and 6 to Pentrellyncymer. These are to cover many aspects of personal and social development, team building and outdoor adventure skills.

Various visits are planned and it is hoped a trip or visiting speaker is allocated to each new topic taught.

**Charging Policy (summary of)**

As part of the Education Act (School Hours and Policies) 1988, Governors of the school have to produce and publish a Charging Policy for the School.

* The school does not charge for any school activity.
* Voluntary contributions are requested from parents/guardians for special events during school time. Children will not be excluded if no contribution is made.
* Pupils in receipt of free school meals can apply for up to 25% of the cost for visits.

(A full copy is available from the school office)

**Homework**

Children are given homework which follows the programmes of study taught in class. The homework should not take more than 20 minutes and should need minimal parent help. Its purpose is to reinforce class work and also to discipline them in readiness for moving on to secondary school. Sometimes, a research project may be sent home which will last a couple of weeks. It is anticipated that pupils do lead busy lives out of school and it is accepted that there may be some occasions where there will be a need for flexibility. Homework is seen as something to support what is being taught. Each class teacher will share with the class in September the arrangements for handing out and collecting in work. We also encourage children to read to other people at home each week. In the Foundation Phase key sounds and words are sent home weekly and it is important you support the class by helping your child learn these regularly, just 2 minutes every night can make a big difference.

**School Council**

The children are given the opportunity to directly influence decisions made and the running of the school through the School Council. Representatives from Year 1 to Year 6 are elected annually by the pupils and they meet once every half term to discuss matters that are important to them. Before each meeting classes discuss their areas of concern and then the council members take them to the next meeting. There is a notice board for children to read about the meetings and for them to raise concerns for discussion. Each class has a record book for their work.

# **Additional Learning Needs, Equal Opportunities and Sex Education**

**Additional Needs**

The school will ensure that all children with additional needs, whether physical, intellectual, social or emotional, will receive the appropriate educational support and that such provision will enable them to develop their potential to its maximum.

The school will have due regard to the Code of Practice for Special Educational Needs. A parent may express concern regarding a child’s specific needs. Once a concern has been highlighted, there will be a discussion with all parties involved, with the child and, where necessary, observation and / or assessment will take place. Parents will be kept fully informed and involved. The child may then be given an Individual Education/Behaviour Plan and either continue with support from the class teacher or be given additional support. In some circumstances, it may be considered necessary to involve outside agencies.

Some agencies that may be involved with children who have special needs are:

Learning Support Teacher School Nurse

School Doctor Educational Psychologist

Speech Therapist

The school will admit pupils whose educational needs can be met from the resources provided to it and in accordance with LA policy. The school has an Additional Learning Needs Policy, which also includes steps taken to prevent pupils with disabilities from being treated less favourably than other pupils. A full copy of the policy may be requested from the office.

For some pupils a ‘short term’ intervention is often required. Class teachers and support staff daily monitor pupil progress and through observing work, talking to children or hearing them read it is possible to identify a need which can be addressed through an intervention programme. At Ysgol y Waun we pride ourselves in the expertise our assistants have in supporting individuals or small groups. Following an observed misconception, we are able to assess specific needs for reading, spelling and maths.

While we support pupils with additional needs we also provide enhanced learning opportunities for those pupils identified as being more able and talented. We enrich and extend their activities and opportunities by offering inter school competitions, extra curricular activities and extended work in class.

##### Pupils with Disabilities

The Disability Discrimination Act (DDA) 1995 defines a disabled person as one who has "a physical or mental impairment, which has a substantial and long-term adverse effect on a person’s ability to carry out normal day-to-day activities" and that this would require the school to make a different provision for him / her. This would include, for example sensory impairments affecting sight and hearing, learning disabilities, severe disfigurements and progressive conditions where impairments are likely to become substantial.

**Equal Opportunities**

The Equal Opportunities policy outlines that we do not discriminate against anyone, be they staff or pupil, on the grounds of their sex, race, colour, religion, nationality, ethnic or national origins. This is in line with the 1976 Race Relations Act and covers both direct and indirect discrimination. It is the duty of the Governing Body and Head teacher to promote equal opportunities and good relationships.

**Race Equality**

At Ysgol y Waun, we record and monitor reported racist incidents and how they are resolved. For further information our policy is available from the school office.

##### Sex and Relationships Education (SRE)

Sex and relationships education is about understanding the importance of stable and loving personal relationships, respect, love, care and the building of successful relationships with friendship groups and the wider community. SRE is also about gaining knowledge and awareness of sex, sexuality and sexual health. Children are naturally inquisitive and always ask questions. It is important that their questions receive answers suitable to their age and understanding and, therefore, issues will be handled honestly but sensitively. It is deemed inappropriate to timetable Sex Education for a set time and thus it will be integrated into the curriculum and not taken out of context or over emphasised. The school’s programme of sex education, as agreed by the Governing Body, is linked with areas of the National Curriculum and also a broad based social education. The main emphasis is on relationships and will reflect the needs of the pupils as they develop. Parents may view the policy and discuss the teaching materials used. Parents have the right to withdraw their children, from the whole or part of SRE programmes provided in school, with the exception of those elements which are part of the National Curriculum. In these situations, parents are asked to contact the school to discuss their concerns with the head teacher and to determine if there is a way to resolve matters without withdrawing the child. Pupils from Year 2 take part in a series of lessons which are shared with parents at the start of the year.

**Pastoral Care, Discipline and Complaints**

### Pastoral Care

All members of staff see the usual cuts and bruises which occur during the day. If your child becomes ill during the school day, we will contact you to arrange for your child to go home. When we are unable to contact anyone the child is made as comfortable as possible in school, but this is not the ideal situation. Parents are reminded to ensure they provide the school with alternative contacts and keep us updated of any changes to emergency contacts.

##### Medicines in School

Wherever possible, all medicines should be administered at home. If this is not possible, we have a protocol for the administration of medicines and this will be strictly adhered to. The exception to this is self-administered medication for asthma.

**Head Lice**

From time to time there are reported cases of Headlice in school. Please check your child’s hair on a regular basis and inform us of any infections.

### School Health Service

North East Wales NHS Trust has a comprehensive School Health Service. The aim of this service is to review the full scope of your child’s individual needs, promoting health in the widest sense and to identify any special problems that may arise.

The primary contact with the School Health Service is through the School Nurse and / or the School Doctor, both of whom have specialised training in Educational Medicine, Community Paediatrics and Child Health. The name of our School Nurse is Tracy Axon and the School doctor is Doctor Bos. These specialists are able to liaise directly with other areas of the Health Service in Flintshire and with other agencies, should the need arise.

The School Doctor will not examine your child without your permission except in a medical emergency. All health issues discussed at medicals are strictly confidential and your consent will be sought before discussing any issues with the school teaching staff. Obviously it would be in your child’s best interest for teaching staff to be aware of any medical condition that may affect his / her progress.

When your child is in Reception, the school nursing service will check your child’s height, weight and hearing. Their vision will be screened by the community orthoptists. You will be informed when this is taking place and the outcome of the screening. The School Nurse visits regularly to check the children’s general health, to promote healthy lifestyles and to liaise with the school staff regarding health problems. If you have any concerns, please feel free to contact the School Nurse to discuss them.

School Nurse: Tracy Axon Based at: Buckley Clinic Tel. No: 03000 859574

**Home-School Agreement**

The school has a Home, School Agreement, which every parent is asked to sign (see page 33). Every effort is made to encourage a caring atmosphere throughout the school. From their earliest times in school, the children are encouraged to take responsibility for their own actions and behaviour. They are made aware of how their actions affect other people and, as a result, they learn to co-operate with their peers in work and play situations. Children who misbehave are reminded of what is expected and, if their behaviour continues to be unacceptable, then privileges are withdrawn or an appropriate task is given.

Parental concerns are taken very seriously. They are always listened to, investigated and followed up. Parents are contacted to discuss outcomes or findings. We welcome your support in maintaining a good, happy working environment and a caring ethos in our school.

Children are divided into Houses when they join the school, Llywelyn (Green), Caradog (Red) and Hywel (Yellow). During Sports Day, the Houses compete against each other. Children can also earn House Points during the week and, at the end of the year, there is a shield for the winning House. This encourages children to work as a team as well as individually. Weekly house assemblies bring the groups together to discuss issues in the news, share stories with morals or plan for activities.

##### Collecting Children from School

Key Stage 2 children will be permitted to leave school unaccompanied at the end of the day. Foundation Phase children must be collected, or we must receive verbal / written permission to allow your child to leave school unaccompanied. If you are not collecting your child, please make sure he / she knows whom they are to go home with. If the school does not know this person, please inform us in advance.

**Behaviour policy and discipline procedures**

A major aim of the school policy is to encourage children to practice good behaviour by operating a system of praise and reward. We aim to notice the well-behaved as well as the child who is not so well behaved. We provide rewards for good behaviour. By noticing the well-behaved child we hope to develop a positive atmosphere, which is pleasant for both pupils and staff to work in.

At Ysgol y Waun we use a scheme which is based on the ‘It’s good to be green’ materials. Children are all aware of the rules and recognise the importance of following them to keep everyone around them safe, happy and with the attitude to learn. Children are rewarded by receiving stickers, certificates, post cards home and house points. In addition, each member of staff gives verbal or written praise as often as possible.

Most children respond to this positive approach where their efforts are seen to be valued, and make considerable efforts to improve their work, and, where necessary, their behaviour.

Sadly, there are times when children are badly behaved. Children need to discover where the boundaries of acceptable behaviour lie, as this is part of growing up. These boundaries are outlined below and follow the ‘It’s good to be green’ materials.

It’s good to be green!

Try to keep it that way!

Green – you are following all our rules and may be rewarded by a ‘good to be green’ sticker, certificate, postcard sent home, merit award, house point or golden time.

Yellow – you have already received a verbal warning and have continued to break one of our rules. A loss of a portion of Golden Time.

Red – you have continued to break a rule beyond the session and must complete a ‘red card reflection form’ during your lunch time. At a convenient time following this you are to discuss your behaviour with the head or deputy head teacher. This form is copied and sent home.

Once three ‘reflection forms’ have been completed, the head teacher will telephone the parent to discuss the situation. If it is felt necessary the pupil may be placed on a monitoring form, if this does not improve the pupils behaviour an IBP (Individual Behaviour Plan) will be written in consultation with the class teacher, head teacher, parent and pupil.

### Complaints Procedure

The Education Reform Act 1988 requires schools to establish a complaints procedure in relation to a broad and balanced curriculum, religious education and collective worship: implementation of the National Curriculum, exceptions or withdrawals from the National Curriculum, the operation of a charging policy and the provision of information.

Ysgol y Waun has a Complaints Policy, a copy of which is available in the office. It outlines the procedures to follow should you wish to make a complaint about the curriculum or any related matter. A flow chart is included at the end of this document as to the procedure to follow.

### School Uniform

We have a school uniform and the wearing of this is strongly encouraged by the Governing Body. The wearing of school uniform gives children a sense of identity, makes our pupils easily recognisable when on a school visit and removes the stress on both pupils and parents when children are not trying to compete with each other’s wardrobes. Our school colours are red and grey/black.

|  |
| --- |
| Winter Grey skirt or grey/black trousers (not jeans or jogging bottoms)  White polo shirt  Red jumper/cardigan or school sweatshirt  Black school shoes, not trainers Summer Red and white checked dress, grey shorts or Winter uniform  Black shoes, not trainers |

To promote safety in the sun, we do ask you to encourage your child to wear a hat. If you provide sun cream for your child to wear, they are to administer it themselves prior to going outside at lunchtime and it is for their use only.

##### P.E. Kit

The school kit is a green t-shirt, black shorts and white socks. Children should either go bare foot or wear pumps (not trainers) for indoor lessons. Trainers or, if appropriate, football boots are required for outdoor lessons. **Please label all clothing, including footwear and P.E. kit, as unmarked items can cause distress and confusion.**

Embroidered school uniform may be purchased from Forrester Sports in Mold, telephone number 01352 756636.

**Jewellery**

The wearing of jewellery, other than a wristwatch, is considered inappropriate for school. It can be a source of danger and we strongly request that parents co-operate in this matter. Rings and pendants should not be worn. If you feel your child must wear earrings, then these should be studs and must be removed or covered for PE lessons.

For health and safety reasons, watches and earrings must be removed for P.E.

We are asked by the County’s Insurers to remind you that ‘the Authority does not have an insurable interest in pupils’ personal affects and therefore does not provide insurance cover for such belongings.” The County has also asked us to advise you that expensive items of jewellery, watches, etc. should not be brought to school unless covered on parents’ own household insurance policy under the clause ‘items temporarily removed from the home.’

**Bags**

FP children are encouraged to use a book bag for their belongings. This makes the process of returning pictures and letters easier. As they are all the same we suggest that you add a key ring to the handle to allow your child to recognise their bag easily.

KS2 pupils tend to have a school bag which is stored on their peg in the cloakroom.

Packed lunches are kept in the cloakrooms along with water bottles.

##### Health, Safety and Security

**Policies**

The school has a number of policies in place including the following:

* Health and Safety as laid down by the requirements of the Safeguarding and Risk Assessment Codes. Both of these policies are related matters and are kept under review and are added to/amended as necessary.
* Anti bullying
* Child Protection and Safeguarding

If your child has an accident in school they will be seen by one or more of the school first aiders. In most cases, they are cared for in school and a note is sent home informing you of the incident and any first aid treatment administered. Occasionally we feel it is important to inform you of what has happened and allow you the opportunity to attend school and see your child. It is vital you keep the school informed of your emergency contacts, especially if these change, and remembering that sometimes mobile telephones do not have signal in the local area.

Should your child become unwell in school we will telephone for you to collect them. For sickness and diaorreah, children are to remain off school for at least 48 hours after the last episode. If you have any queries regarding incubation periods for various illnesses please telephone the school office.

Medicines can be administered by the class teacher, forms must be completed in advance and given to the teacher or school office. Children should not carry medicines in school bags. Ventolin inhalers are stored in school and following Asthma Training all primary aged children using a ventolin should use a ‘spacer’, we have been advised that the doctors will prescribe these to be kept in school.

##### Child Protection

### The Department for Education and Welsh Office Guidelines makes it clear that schools and colleges have important roles to play in the protection of children against abuse. This is confirmed by the policy of Flintshire County Council, which sets out the necessary procedures to be followed by all staff. Ysgol y Waun, therefore, has a duty to refer any concerns about the well being of pupils to the Social Services Department and the School Medical Officer for further advice. Mrs Ankers, Mrs Taylor and Cllr Davies-Cooke (Governor) are all level 3 trained officers and all other staff have received level 1 training.

##### Safeguarding and Security

Measures include:

* Regular fire drill and evacuation
* Pupils arriving before 8.25 am must go to breakfast club
* Responsibility for pupils passes to parents 10 minutes after the school day unless a previous arrangement has been agreed, eg for them to attend a school run club or Busy Bodies.
* The school doors are closed to the outside
* The main entrance has an intercom facility to allow visitors into school, the door is locked from the outside but is easy to exit in an emergency
* External doors which are accessed during the day have key pad codes on to enter, however are easy to exit in an emergency
* All visitors to the building are asked to sign in at the main office and wear a visitors badge if they do not hold a Flintshire County Council one.
* Staff sign in and out at the main office
* Users of the community centre (Playgroup and Busy Bodies) have DBS certificates to allow them to access the toilet areas of the school

**Arrival and Departure from school**

The school cannot be held responsible for any child that arrives before 8.40 am (unless they are in breakfast club). Responsibility for pupils passes to their parents on collection at the end of the school day where teachers escort pupils to the main pedestrian gate. It is expected that all Foundation Phase children will be accompanied to and from school by a responsible adult with whom staff are familiar.

Late pupils disrupt the work of the class and consequently they begin the day with an inappropriate attitude to work. The morning procedure is that any child arriving before 8.25 am must attend breakfast club. Arrival to school from 8.40 am is on to the school yard when members of staff are on duty from 8.40 – 8.50 am. At 8.50 am the children line up on the yard and are supervised as they enter school. Registration takes place at 8.55 am, within 30 minutes of registration a child will be marked late, and after the 30 minutes a child will be marked as absent if no explanation is received. If no satisfactory explanation is received for the absence this will be deemed as unauthorised. It is therefore essential that you inform the school of any absences to ensure accuracy. The Inclusion Welfare Officer visits school concerning the attendance and will chase up any regular patters of absence of lateness.

**Attendance Data 2017 - 2018**

Our overall attendance figure for September 2017 to July 2018 was 95.5%.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year** | **Autumn** | **Spring** | **Summer** | **Year** |
| **Rec** | 95.8% | 93.9% | 95.4% | 95.0% |
| **Year 1** | 94.9% | 95.4% | 96.0% | 95.4% |
| **Year 2** | 93.4% | 91.5% | 96.8% | 93.9% |
| **Year 3** | 95.6% | 96.9% | 96.0% | 96.2% |
| **Year 4** | 95.8% | 96.9% | 97.4% | 96.7% |
| **Year 5** | 96.4% | 98.8% | 95.2% | 96.8% |
| **Year 6** | 93.9% | 96.2% | 93.5% | 94.5% |

Individual pupil attendance certificates were given to pupils who maintained excellent levels of attendance or improved on their target.

Our attendance target for 2017/18 was 97%

We ask all parents to contact the school to explain any absences on the first day to avoid any unauthorised absences. This may be via telephone, email or a note with a sibling. If we have an absence without an explanation, we will send out a letter to parents requesting a reason. We hope this will help to avoid any unnecessary unauthorised absences and enable us to reach our target.

**Request for leave of absence due to a family holiday**

Parents are discouraged from taking holidays during term time. We have instigated various initiatives to encourage good attendance for every individual. This is a national drive to improve attendance throughout the county.

Flintshire have produced a policy relating to ‘Fixed Penalties’ due to unauthorised absences which the governing body have adopted. This can be requested from the school office.

A weekly trophy will be given to the class with the best attendance during the Friday celebration assembly. Children are given an individual attendance target based on their previous years attendance. Children are rewarded termly if they maintain excellent attendance (98-100%) or improve their attendance based on the ‘band’ they were placed in from the previous year.

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| --- |
| **Foundation Phase Outcomes 2018**  **SCHOOL & NATIONAL** |

The following table shows the percentage of pupils attaining each outcome.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | **Z** | **S** | **G** | **N** | **D** | **W** | **1** | **2** | **3** | **4** | **5** | **6+** |  | **5+** |
| **Language, Literacy, and Communication Skills in English (LCE)** | **School** | - | - | - | 0 | 0 | 0 | 0 | 0 | 0 | 7 | 50 | 43 |  | 93 |
| **National** | - | - | - | 0.1 | 0.4 | 0.4 | 0.2 | 0.5 | 1.6 | 8.6 | 50.0 | 38.1 |  | 88.1 |
| **Language, Literacy, and Communication Skills in Welsh (LCW)** | **School** | - | - | - | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  | 0 |
| **National** | - | - | - | - | 0.2 | 0.1 | 0.1 | 0.2 | 0.9 | 7.7 | 52.8 | 38.1 |  | 90.9 |
| **Mathematical Development (MDT)** | **School** | - | - | - | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 64 | 36 |  | 100 |
| **National** | - | - | - | 0.1 | 0.4 | 0.3 | 0.2 | 0.3 | 1.3 | 7.2 | 51.5 | 38.7 |  | 90.3 |
| **Personal and Social Development, Well-being and Cultural Diversity (PSD)** | **School** | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 29 | 71 |  | 100 |
| **National** | - | - | - | 0.1 | 0.4 | 0.3 | 0.2 | 0.4 | 0.9 | 3.1 | 33.3 | 61.3 |  | 94.7 |

There were 14 pupils in the group.

|  |  |  |
| --- | --- | --- |
| **Foundation Phase Outcome Indicator** | **School** | 93 |
| **National** | 87.3 |

D represents pupils who have been disapplied under sections 113 - 116 of the 2002 Education Act, or pupils for whom teachers were unable to provide an assessment.

N represents pupils not awarded an outcome for reasons other than disapplication.

W represents pupils who are ‘working towards’ outcome 1, but have not yet achieved the standards needed for outcome 1.

The general expectation is that the majority of 7 year olds will attain outcome 5.

The Foundation Phase Indicator represents the percentage of pupils achieving outcome 5 or above in PSD, LCE/LCW and MDT in combination.

Summary of National Curriculum Assessment results of pupils in the school (2018) and nationally (2017) at the end of Key Stage 2 as a percentage of those eligible for assessment.

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | **N** | **D** | **NCO  1, 2, & 3** | **1** | **2** | **3** | **4** | **5** | **6+** |  | **4+** |
| **English** | **School** | 0 | 0 | 0 | 0 | 0 | 0 | 69 | 25 | 0 |  | 94 |
| **National** | 0.1 | 0.4 | - | 0.4 | 1.4 | 6.2 | 46.4 | 43.0 | 1.7 |  | 91.1 |
| Oracy | **School** | 0 | 0 | 0 | 0 | 0 | 0 | 56 | 38 | 0 |  | 94 |
| **National** | 0.1 | 0.4 | - | 0.4 | 1.1 | 6.2 | 45.4 | 44.0 | 2.0 |  | 91.4 |
| Reading | **School** | 0 | 0 | 0 | 0 | 0 | 0 | 69 | 25 | 0 |  | 94 |
| **National** | 0.1 | 0.4 | - | 0.4 | 1.4 | 6.8 | 45.0 | 43.6 | 1.9 |  | 90.5 |
| Writing | **School** | 0 | 0 | 0 | 0 | 0 | 6 | 63 | 25 | 0 |  | 88 |
| **National** | 0.1 | 0.4 | - | 0.5 | 1.8 | 10.3 | 49.9 | 35.2 | 1.4 |  | 86.6 |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Cymraeg** | **School** | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  | 0 |
| **National** | 0.1 | 0.1 | - | 0.3 | 1.1 | 6.8 | 50.1 | 39.7 | 1.8 |  | 91.6 |
| Oracy | **School** | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  | 0 |
| **National** | 0.1 | 0.1 | - | 0.3 | 0.9 | 6.3 | 48.7 | 41.6 | 2.0 |  | 92.3 |
| Reading | **School** | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  | 0 |
| **National** | 0.1 | 0.1 | - | 0.3 | 1.1 | 7.6 | 48.3 | 40.6 | 1.9 |  | 90.8 |
| Writing | **School** | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  | 0 |
| **National** | 0.1 | 0.1 | - | 0.4 | 1.7 | 11.0 | 53.1 | 32.3 | 1.3 |  | 86.8 |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Mathematics** | **School** | 0 | 0 | 0 | 0 | 0 | 0 | 56 | 38 | 0 |  | 94 |
| **National** | 0.1 | 0.4 | - | 0.4 | 1.2 | 6.0 | 44.6 | 45.3 | 1.8 |  | 91.6 |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Science** | **School** | 0 | 0 | 0 | 0 | 0 | 0 | 69 | 25 | 0 |  | 94 |
| **National** | 0.1 | 0.4 | - | 0.3 | 1.1 | 5.5 | 45.8 | 46.2 | 0.2 |  | 92.2 |

|  |  |  |
| --- | --- | --- |
| **Core Subject Indicator** | **School** | 94 |
| **National** | 89.5 |

D represents pupils who have been disapplied under sections 113 - 116 of the 2002 Education Act, or pupils for whom teachers were unable to provide an assessment.

N represents pupils not awarded a level for reasons other than disapplication. National Curriculum Outcomes 1, 2 and 3 describe achievements below level 1.

The general expectation is that the majority of 11 year olds will attain level 4.

The Core Subject Indicator represents the percentage of pupils achieving level 4 or above in English or Welsh (first language), mathematics and science in combination.

**Target Setting**

The Governors are fully committed to the school’s self evaluation policy and with the support of the teaching and non-teaching staff always strive to improve the quality of teaching and learning. We are determined to provide only the best opportunities for our children to develop as individuals with a shared understanding of the role that they have in our school society. Annually, targets are set that will improve the quality of provision and in turn standards will increase.

Our pupils are also encouraged, as they move through the school to identify their own specific learning and development needs and are encouraged to set themselves attainable and realistic targets for self improvement. This strategy supports the school’s philosophy of continuous self-evaluation and identification of ways to improve.

**Targets for 2018 – 2019**

Improve standards in literacy when writing at length across the curriculum.  Providing structured planned teaching of English to support pupils extending their writing through studying content of genres, providing examples of a range of genres and opportunities for pupils to draft and re-craft their work.

Develop pupil voice across both schools.  Providing increased opportunities for pupils to have a say in what they learn and how they learn, developing pupil independence, attitude and engagement in learning.

Review pedagogy, working towards the Curriculum for Wales, developing planning, differentiation, monitoring and tracking. Empowering staff to have confidence to ‘have a go’ at new teaching and learning strategies in line with the four Purposes and new Areas of Learning and Experiences (AOLEs)

Continue to work towards smooth federation – development of distributed leadership across the federation with increased collaborative working.  Develop staff accountability and awareness of new Teaching and Leadership Standards.

All targets have been met with very good progress in many areas.

Targets for 2019 – 2020 will be available in September via the school information bulletin.

**Additional links – parent, school and community**

### Reporting to Parents

A ‘Meet the Teacher/Target Setting’ evening is held in the Autumn term. This evening provides parents with the opportunity to meet the teacher, discuss any initial queries or concerns particularly in relation to the Maths and English targets which are sent home.

During the Spring term parents are invited to look at their children’s work and are given the opportunity for an individual appointment with the class teacher. Detailed written reports are presented in July and parents may, if they wish, make an appointment to discuss the report with the class teacher. Results of ‘End of Key Stage Teacher Assessments’ (Year 2 and Year 6) are included in the reports to parents and are published in the Governors’ Annual Report. During the last week of the summer term, children spend a couple of days in their new class, getting to meet the teacher and interact with the new children in their class. An open evening is arranged during this week for parents and pupils to come into school and look around the school and meet the teachers.

We operate an ‘open door’ policy and emphasise to parents if they have any concerns at any time to arrange to meet the teacher to discuss them, rather than waiting until a parents evening.

### Parent Teacher Association (PTA)

The PTA has a tradition of providing money for the school to purchase additional materials / equipment. The school is extremely grateful for the tremendous hard work of the PTA and greatly appreciates the time and effort put into the many fund-raising events held each year. Recent events have included summer fairs, discos, bingos, treasure hunts and quizzes.

Membership is open to all parents and a committee is democratically elected at the AGM in September/October of each year. Please support your PTA and you will have the opportunity to meet people socially and contribute your ideas or willing hands.

### Documents and Policies

A range of documentation and minutes of meetings is available for viewing at the school. A request to see such documentation needs to be made, in advance, to either the Head teacher or Chair of Governors.

A file containing all necessary policies, as required by the LA and the Government, is also available for inspection.

**Visiting the school**

Parents are welcome to visit the school. Appointments to see teachers are best made outside school hours as an impromptu visit may disrupt a class lesson. For security reasons all visitors during the school day are requested to report to the office.

**Email communication**

Newsletters and information can be emailed to parents for convenience. If you would like to receive information this way please send an email to [ywmail@hwbcymru.net](mailto:ywmail@hwbcymru.net) and you will be added to the mailing list.

**Yearly Agreements**

In addition to this prospectus we have a home/school procedures booklet which contains the Home School Agreement, Code of Conduct for the Responsible use of the Internet and consent documents. On admission to school please read through and sign all sections of these forms and return to the school office as soon as possible.

**Dogs**

In order to safeguard the health, safety and welfare of our children no dogs are allowed on the school site and playing fields.

**No smoking**

At Ysgol y Waun we are committed to the education of your children. We have taken the decision of declaring our school and its grounds as a ‘No smoking environment’ in line with the Local Authority policy. I am sure parents and visitors will support this decision. This also includes the use of e-cigs.

**Children’s Comments**

……… Why do you like Ysgol Y Waun?

“Getting into school clubs and making the school proud”

“Wonderful opportunities including residential trips and day trips”

“All the staff are friendly and helpful”

“All the people here are nice and as we are a small school everyone knows each other”

“The school dinners are yummy”

“I enjoy doing the maths lessons especially the times tables”

Parent response to questionnaires and reports

*I am very happy with all aspects of my child’s education. My child is very happy at school. She always has something to tell me about her day. The teachers are always willing and available if I need to talk to them about my child.*

**My child has really enjoyed her time in Reception and has learnt a lot in all aspects of her work. Every time I have contacted the school, I have been dealt with politely and all my queries have been answered.**

It is nice to have such a nice friendly school.

**Very pleased with the school and teaching staff.**

**Very good response to bumps etc. Very pleased with progress – children are responding to teaching. Please keep raising the bar on expectations. Plenty going on and fun learning. We are so lucky to have such a fine school on our doorstep!**

**Thank you for helping my son settle into full time school. I am really pleased and proud of how well he is doing and hope it continues through to next year.**

**I am very happy with my son’s report. He has been very happy at this school and I know he will miss it. Thank you for all your support.**

**Again we are very pleased with our daughter’s progress and are very proud of her achievements. Thank you for all your hard work in helping her to achieve what she has.**

**I am thrilled at my daughter’s report. I am so very proud of her and she continues to amaze me. Keep up the good work!**

We are all thrilled with my son’s school report and his test results. He has enjoyed his time at Ysgol y Waun and we have seen a huge boost in his confidence over the last 12 months.

**We are both very pleased to learn of our son’s great progress after reading his detailed report, two very happy parents! Thank you all for your time and efforts and we all look forward to the next school year.**

Very pleased with our son’s report, he will be getting treated at the weekend! Thank you for bringing on his confidence in every aspect of his work.

**Our daughter really enjoys her mornings at school and is super excited to start full time. I am pleased with how far she has come this year.**

**Was lovely to hear our son’s kind personality recognised and am so grateful for the support and care he gets at school.**

*My husband and I are very pleased with how our son has matured in the past several months. We would like to thank all the teachers who have helped him. His numeracy has come on leaps and bounds! We take your comments on board regarding targets for next year and will encourage our son to achieve these. Many thanks.*

Appendix 1

**General Complaint Procedure – Summary**

Person raises a concern verbally or in writing within 10 school days of the incident).

**STAGE A**

Concern investigated and response provided within 10 school days of concern being reported

Complainant satisfied?

Yes

No

Concern resolved

Complaint (Stage B Request) referred to Headteacher in writing within 5 school days of initial Stage A response

**STAGE B**

## STAGE B

Complaint investigated with meeting held within 10 school days of receipt of Stage B request

Response provided within 10 school days of completion of Stage B meeting.

Complainant satisfied?

Yes

No

Complaint resolved

Complaint (Stage C Request) referred to Chair of Governors in writing within 5 school days of receiving Stage B response.

**STAGE C**

Complaint heard at a Stage C meeting by governing body’s complaints committee within 15 school days of receiving the Stage C request

Decision, with reasons and any actions to be taken, sent to complainant within 10 school days of Stage C meeting

# THIS DECISION IS FINAL